



BSB40520 Certificate IV in Leadership & Management

This qualification has been developed to provide you with the comprehensive skills you'll need to become a great leader and guide and support your own team.

Course Overview

- On-the-job training under supervision of employer (Traineeship only)
- Regular engagement with the trainer
- Online learning materials complemented by Fortnightly or Monthly workshops
- Delivered over 12 months
- Coaching and support available

Delivery Options

- On-line classes
- F2F Classes
- Hybrid model of online and classroom
- Traineeship
- Public and Business courses available

Who is the course for?

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts.

As well as assuming responsibility for their own performance, individuals at this level provide leadership, guidance and support to others. They also have some responsibility for organising and monitoring the output of their team.

Accreditation

This course is nationally accredited as BSB40520 Certificate IV in Leadership & Management.



Course Outline

The BSB40520 Certificate IV in Leadership and Management includes training and assessment in the following Units of Competency:

Code	Title	
BSBPEF402	Develop personal work priorities	Group A Elective
BSBPEF502	Develop and use emotional intelligence	Elective
BSBPEF403	Lead personal development	Elective
BSBCRT411	Apply critical thinking to work practices	Group A Elective
BSBLDR411	Demonstrate leadership in the workplace	Core
BSBXTW401	Lead and facilitate a team	Core
BSBLDR413	Lead effective workplace relationships	Core
BSBLDR521	Lead the development of diverse workforces	Group A Elective
BSBXCM401	Apply communication strategies in the workplace	Core
BSBLDR412	Communicate effectively as a workplace leader	Group A Elective
BSBTEC404	Use digital technologies to collaborate in a work environment	Elective
BSBOPS402	Coordinate business operational plans	Core

Application

Potential career pathways for graduates of this qualification include roles such as a Team Leader. Previous graduates of this program have gone on to roles ranging from clerical and administrative positions through to professional and management roles across a wide variety of industries.

Entry Requirements

ITFE accepts applications from domestic students. Training and assessment are conducted in English and some all assessment tasks are completed online. Please contact our Admissions Team for more information.

Fees: please refer to itfe.edu.au



NATIONALLY RECOGNISED
TRAINING

RTO# 6372
CRICOS Code: 02737J

Contact us for more information

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