



## NSW Liquor Licensee

In licensed venues, senior roles - like licensee, approved manager, or club secretary - have greater responsibilities and obligations under the NSW liquor laws.

Specialised training is a requirement for most people working in those senior roles and it is also available to RSA holders who are seeking development to build on their career.

Licensee training is a requirement for most licensees, approved managers and club secretaries.

### Who we are

Institute of Training and Further Education (iTFE) was established in 1998 and is a Registered Training Organisation operating in Victoria and New South Wales. iTFE delivers short course and certificate level qualifications along with customised training packages to corporate customers around Australia.

### Accreditation

iTFE has been approved by Liquor and Gaming NSW to deliver the NSW Licensee Training Course.

### What you will learn

Licensee:

- + understand the relevant liquor laws and regulations that impact you as a licensee
- + know your responsibilities in managing your NSW liquor licence
- + understand your responsibilities as a licensee to manage alcohol related harms in your business
- + implement best practice strategies for your business to improve operations
- + understand the consequences of non-compliance and what that means for you as a licensee.

Get in touch

1300 659 557

itfe.edu.au

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## Key dates section



If you held a liquor licence prior to 1 September 2018, you will need to complete the new licensee training from 1 April 2019 onwards, aligned to the renewal of your existing NSW competency card.

New Licensees, Approved Managers, and Club Secretaries

If you were granted a new liquor licence or transfer after 1 September 2018, you have until 31 May 2019 to complete the relevant training.

**From 1 April 2019:**

- ✓ if you apply for a new liquor licence, you will need to complete one or both licensee training courses before submitting your application
- ✓ if you apply for a transfer, you will need to complete the training before confirmation of your licence transfer.

## Course details



**Duration** - 7 Hours

**Pre requisites** - Before you complete this training, you will need to hold a valid NSW competency card or interim certificate issued by a Liquor & Gaming NSW for Responsible service of Alcohol (RSA).

**Course outcomes** - An interim certificate will be issued to students to acknowledge successful completion.

Students will then need to visit Service NSW with their Interim Certificate and Identification to update their Competency Card.

A new Competency Card will be mailed to the applied address and is valid for five years.

Successful completion of this course automatically updates student's NSW RSA for a further five years

**Course Cost** - \$450

## For Group Bookings Contact

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APPROVED  
TRAINING  
PROVIDER

Licensee and Advanced Licensee  
training courses in NSW  
**2018/19**

RTO# 6372

Get in touch

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